



# Application for Readmission

Readmission guidelines may be found at: <https://www.vmi.edu/academics/support/miller-academic-center/readmission/>

**QUESTIONS:** For questions regarding readmission please contact LTC Allyson Pierce with the Miller Academic Center at 540-464-7661.

## REQUIRED OF ALL APPLICANTS FOR READMISSION:

- Application for Readmission
- Physical Qualifications Statement (<https://www.vmi.edu/media/content-assets/documents/registrar/Physical-Qualifications-Statement.pdf>)
- Medical Release Form (<https://www.vmi.edu/media/content-assets/documents/admissions/medical-forms/Medical-Release.pdf>)
- COMPLETED Course Approval for Transfer Credit Forms, if applicable
- Official or Unofficial Transcript for all courses taken (for past courses completed), if applicable

**REQUIRED OF ALL APPLICANTS WHO HAVE BEEN AWAY FROM VMI TWO YEARS OR LONGER: (All forms listed above plus documentation listed below (from <https://www.vmi.edu/admissions-and-aid/appointed-students/reservation-andmedical-requirements/> ):**

- Online health history
- Physical exam form
- Immunization records ONLY for immunizations received since leaving VMI
- Cadet Health Insurance form

**NOTICE: Incomplete readmission applications will not be processed.**

Cadet Name: \_\_\_\_\_ Current Telephone: \_\_\_\_\_

Current Address: \_\_\_\_\_  
\_\_\_\_\_

Has your address changed since you were last at VMI? \_\_\_\_ Yes \_\_\_\_ No

State of Legal Residence while at VMI: \_\_\_\_\_ State of Legal Residence Currently: \_\_\_\_\_

**NOTE: Changes in State residency will require completion of the Application for Review of Residency and Tuition Status Form.**

Current Email: \_\_\_\_\_

Class: \_\_\_\_\_ Matriculation Class: \_\_\_\_\_ Major: \_\_\_\_\_

Current GPA (if known): \_\_\_\_\_ Major GPA (if known): \_\_\_\_\_ Hours Completed: \_\_\_\_\_

Last year of enrollment at VMI: \_\_\_\_\_ Desired Major/Curriculum: \_\_\_\_\_

# of Semesters Attended: \_\_\_\_\_ Advisor: \_\_\_\_\_

Date Entered VMI: \_\_\_\_\_ Date Left VMI: \_\_\_\_\_



Desired Term of Readmission (**deadlines strictly enforced**):

Fall \_\_\_\_\_(**Deadline: 1 June**) Spring \_\_\_\_\_(**Deadline: 1 November**)

Have you ever been arrested or convicted of a felony or misdemeanor other than a minor traffic violation? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain and provide supporting documentation on incident (use reverse if needed):

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Have you attended another Institution since you left VMI? \_\_\_\_ Yes \_\_\_\_ No If yes, where? \_\_\_\_\_

If yes, list in detail **ALL** courses completed or in progress, and attach your copy of the **completed and approved Transfer Credit Approval form and a transcript (official or unofficial)** documenting the grade of all courses for past terms attempted and completed. (Use reverse if necessary) Applications are NOT complete without appropriate approvals and documentation, and all documentation, including *official* transcript, must be received by the Registrar’s Office by 1 June for fall readmissions, and 1 November for spring readmissions.

<u>Term</u>	<u>Course</u>	<u>Title</u>	<u>VMI Equiv.</u>	<u>Grade</u>	<u>Transcript Sent?</u>	
					Yes	No
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
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_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

Are you currently in good academic and disciplinary standing at this institution? If no, please explain:

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Are you/have you completed any community service or civic work (not associated with any course-imposed community service) since you left VMI?

\_\_\_\_ Yes \_\_\_\_ No If yes, please indicated type of service: \_\_\_\_\_



Please select the reason(s) you left VMI:

\_\_\_\_\_ Active Duty/Military Administrative Leave of Absence

\_\_\_\_\_ Academic Suspension: Do you currently meet the readmission guidelines to return?

\_\_\_\_\_ Yes, I currently meet the minimum GPA and hours requirement based on readmission standards.

\_\_\_\_\_ No, however, I am currently taking activity at \_\_\_\_\_  
which will qualify me for return.

**NOTE:** Academic plans must be outlined and approved, but do not need to be completed by the published deadline to submit a Readmission Application. (Academic plans will be reviewed by the Readmission Committee with the expectation that all courses must be successfully completed with a C or better to qualify for readmission.)

\_\_\_\_\_ Disciplinary Suspension - From: \_\_\_\_\_ to \_\_\_\_\_

(Please state in detail below how you have met the requirements of your disciplinary suspension, and what civic, academic, community service or work-related activities you have undertaken since leaving VMI. All community service plans must be pre-approved by the Superintendent's Office and cleared prior to readmission.)

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— Medical Furlough (Approved by Institute Physician)

— Out Processed

— Other Reason: \_\_\_\_\_



Please give pertinent facts concerning your activities since leaving VMI such as schooling, employment, military services, etc. If you have completed a term at another school, all courses and grades need to be outlined and earned grades submitted on an official transcript. (NOTE: Readmission applications will NOT be processed without extensive statement of activities while away from VMI; use separate page if needed.)

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State why you wish to return to VMI rather than continue your education elsewhere: (Use separate page if needed.)

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**I hereby request that my application to return to VMI be considered by the Readmission Committee. I understand that my full record will be considered in this review including academic, disciplinary, medical and demerit standing so that a determination can be made pertaining to eligibility and/or conditions of readmission. (NOTE: The disciplinary status of the cadet at the time of separation will be in effect at the time of readmission. All outstanding penalties will be in effect up on readmission.)**

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Signature of Applicant

Date

Please return all readmission paperwork to:

Virginia Military Institute  
Attn: LTC Allyson Pierce  
Miller Academic Center  
202 Carroll Hall  
Lexington, VA 24450